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Remove a geofence from a citizen

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Remove a geofence from a citizen

This guide explains how to remove a geofence from a citizen in the Stella Care <u>Administration System</u>. This function is used when a safety zone is no longer relevant for the citizen.

How to remove a geofence from a citizen

- $1. \,\,$ Go to the ${\bf Citizens}$ menu on the left side of the Administration System.
- 2. Find the citizen you want to edit and click their name.
- 3. Click the **edit icon** to open the citizen's settings.
- 4. Go to the **Geofence** tab.
- 5. In the left column, you will see the geofences that are currently active for the citizen.
- 6. Drag the geofence you want to remove from the left column back to the right column.
- 7. When the geofence appears in the right column, it is no longer active for the citizen.
- 8. Click **Save** to confirm the change.

Tips

- If the geofence cannot be moved, it may be due to insufficient permissions.
- You can activate the geofence again at any time by dragging it back to the left column.

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